



## COVID-19 Preparedness Plan

Coastal Dance Studio is committed to providing a safe and healthy environment for all our teachers, staff, families and students. To ensure we have a safe and healthy environment, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Teachers, staff, dancers and families are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our facilities and community, and that requires full cooperation among our staff, families and dancers. Only through this cooperative effort can we establish and maintain the safety and health of our workers and dance families. Studio director, staff, dancers and families are responsible for implementing and complying with all aspects of this COVID-19 Preparedness Plan. We are serious about safety and health. Involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Georgia Department of Public Health guidelines, federal OSHA standards related to COVID-19, and Governor Kemp's Executive Orders addressing:

- hygiene and respiratory etiquette;
- engineering and administrative controls for social distancing;
- cleaning, disinfecting, decontamination and ventilation;
- prompt identification and isolation of sick persons;
- communications and instructions for teachers, staff, dance families and dancers; and
- management and supervision necessary to ensure effective implementation of the plan.

### **Screening and policies for those exhibiting signs and symptoms of COVID-19**

Everyone entering Coastal Dance Studio must self-monitor for signs and symptoms of COVID-19. Additionally, staff will be screened upon entry each day. Any member of the staff or any dancers who show symptoms of COVID-19, has tested positive for COVID-19 or has been exposed to someone with a positive COVID-19 test may not enter the dance studio and must immediately inform the front desk via email. Coastal Dance has implemented strict policies that promote workers staying at home when they are sick, when household members are sick, when required by a health care provider to isolate or quarantine themselves or a member of their household. Coastal Dance has also implemented a policy for informing staff and students if they have been exposed to a person with COVID-19 at their workplace and requiring them to quarantine for the required amount of time. We will immediately notify all affected persons via email. In addition, a policy has been implemented to protect the privacy of workers' health status and health information. We will not reveal the name of the individual with the positive COVID-19 test or symptoms.

### **Handwashing**

Basic infection prevention measures are being implemented at the studio at all times. Staff and dancers are instructed to wash or sanitize their hands prior to or immediately upon entering the facility and prior to eating and after using the restroom. All customers and visitors to the studio will be required to wash or sanitize their hands prior to or immediately upon



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entering the facility. Hand-sanitizer dispensers (that use sanitizers of greater than 60% alcohol) are at entrances and locations in the studio so they can be used for hand hygiene in place of soap and water, as long as hands are not visibly soiled. There will be hand sanitizer available at the studio entrance as well as in each studio. There is hand soap available in each bathroom as well as signs reminding students to sanitize their hands and wash for 20 seconds.

### **Respiratory etiquette: Cover your cough or sneeze**

Staff, dancers and families are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in provided trash receptacles and wash or sanitize their hands immediately afterward. Respiratory etiquette will be demonstrated on posters and supported by making tissues and trash receptacles available to all staff, dancers and families.

### **Wearing masks**

- Due to social distancing rules in place, wearing masks is the participant's preference per Georgia Department of Public Health guidelines.
- Participants will provide their own masks.

### **Social distancing**

Social distancing of six feet will be implemented and maintained between teachers and dancers in the studio and hallways. Teachers will remain at a 6-foot distance when demonstrating or correcting students. Entrance to the dance studio will be limited to those attending classes. Families should remain outside the dance center and communicate with staff via email or phone.

### **Cleaning, disinfection, and ventilation**

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment, barres and floors, including restrooms, lobbies, front desk. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as stereo equipment, barres and door handles. Barres will be cleaned following every class in which they were touched as well as at the beginning and end of each session of classes. The front desk will be cleaned after each customer interaction. The doors will be cleaned each hour during every session of classes. Dancers who have more than 15 minutes passing time between classes are asked to leave the studio and return when their next class begins. Appropriate and effective cleaning and disinfectant supplies have been purchased and are available for use in accordance with product labels and are being used with required personal protective equipment for the product. The maximum amount of fresh air is being brought into the workplace, air recirculation is being limited and ventilation systems are being properly used and maintained.